



PMI Sydney Continuing Professional Education Product of the Year Award

Purpose

The purpose of this award is to recognise and honour exceptional professional development instruction and/or training material for project management students, trainees or practitioners. The award may be given to a corporate / government / association, individual/business and/or academic institution that is responsible for creating and producing the product.

Categories

- **Corporate/Government/Association**– In-house training departments that deliver appropriate project management professional development products for their own employees/members.
- **Individual/Business Provider** – Those sole proprietors and organisations that charge a fee for the delivery of project management training. This includes for-profit training and development consultants and businesses.
- **Academic Professional Development Provider** –Those institutions that produce project management professional development materials and/or training products separate from their formal education curriculum.

Eligible

The nominated instruction/training material must be current with accompanying endorsement letters dated within the previous calendar year.

Number of Awards

Only one PMI Sydney Continuing Professional Education Product Award may be given in each of the award categories defined above. Each nominated entry is evaluated and ranked only against other nominees under the same award category described above. Only one award per category will be granted annually.

PMI Sydney reserves the right not to select a recipient for a particular year for any category or all categories if the review performed indicates that nominations do not meet the stated criteria.

Criteria

The nominated professional development provider shall have demonstrated a significant positive impact on project management trainees/students and shall have met the following criteria:

- **Criterion 1:** Students were directly supported by product objectives, content and specified delivery methodology.
- **Criterion 2:** The product transformed one or more Knowledge Areas of the *PMBOK® Guide* into skills that could readily be applied in a specified work environment.

- **Criterion 3:** product is highlighted the unique and/or creative use of project management tools and /or techniques in the classroom or media, which enhanced the effectiveness of training the targeted student group.
- **Criterion 4:** The overall value of the product to the targeted student is maximal because of efficiencies designed by the developer. An assessment was made that demonstrate the product's cost effectiveness, the assessment method is described and the assessment results are provided using one or more quantitative methods.

Nomination Procedures

Nominator Eligibility and Restrictions

- Self-nomination is permitted.
- When there is more than one person making the nomination, a lead nominator must:
 - Ensure that there are no restrictions on the use of submitted information and that permission has been obtained for the use of copyrighted materials included in the package
 - Assemble all supporting materials
 - Submit the nomination package
- Nominator(s) must have personal knowledge of the product(s) nominated.
- The nominator(s) shall be affiliated with PMI by membership, PMI certification or as a Registered Education Provider (R.E.P.).

Nomination Requirements

Nomination Package Format and Rules

- There are no prescribed PMI forms for this award.
- Nomination packages that exceed the stated page counts (see Nomination Package Content) will not be evaluated.
- The nomination package must be in English.
- Paper and electronic submissions will be accepted.
- Nomination packages can be submitted in two forms:
 - One unbound paper copy of the nomination package
 - A digital copy submitted by email
- All nominating letters shall be original documents signed by the nominators.
- Nomination packages that are incomplete or are received after the submission deadline will not be reviewed.
- If a nominee is not selected, the continuing professional education provider may be re-nominated once for the same contribution with additional supporting evidence.
- By submitting this package, the nominator has given or obtained permission to use the submitted copyrighted materials in PMI public relations and marketing activities.

Nomination Package Content

The nomination package consisting of no more than fifteen (15) pages must contain the following (may be copies of originals unless otherwise stated):

- A cover letter that identifies all materials and documentation contained in the nomination and that ensures that the documentation meets all requirements
- An original document (no more than five [5] pages) that must include the following as a minimum:
 - Category for which the nomination is being considered
 - Identification of instructional material or product developed
 - Statement of how each of the criteria were clearly met or exceeded
 - Description of how the continuing professional education provider has demonstrated a significant positive impact
- The supporting document (no more than ten [10] pages) must include the following as a minimum:
 - A copy of the product or subject material for panel review.

Nomination Submittals

Nomination packages must be received before 19 March and must be sent to:

PMI Sydney Chapter
Professional Awards Program
GPO Box 241
Sydney, NSW 2001

Electronic nomination must be sent to:

awards@sydney.pmi.org.au

Presentation of the Award

The Award Selection Committee will review all submissions. Successful shortlisted submissions will be reviewed in person.

The award will be presented at a mid year Chapter event.

Additional Information

Please send all inquiries to awards@sydney.pmi.org.